

# **REGISTRATION USER GUIDE** For Eligible Professionals

# **Medicare Electronic Health Record**

# (EHR) Incentive Program





DECEMBER 2010 (12.28.10 ver2)

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#### Disclaimer

The Centers for Medicare & Medicaid Services (CMS) is providing this material as an informational reference for physicians and non-physician practitioners-providers.

Although every reasonable effort has been made to assure the accuracy of the information within these pages at the time of posting, the Medicare program is constantly changing, and it is the responsibility of each physician, non-physician practitioner, supplier or provider to remain abreast of the Medicare program requirements.

Medicare regulations can be found on the CMS Web site at http://www.cms.gov

# Step I - Getting Started

This is a step-by-step guide for the Medicare Eligible Professionals (EPs) Electronic Health Record (EHR) Incentive Program. The page layout consists of the registration screen with written instructions to the right, as well as helpful tips at the bottom. To get started, click on the link at the top of the page or type the website into your computer's browser.



#### Medicare & Medicaid EHR Incentive Program Registration and Attestation System

Welcome to the Medicare & Medicaid EHR Incentive Program Registration & Attestation System

#### About This Site

The Medicare and Medicaid Electronic Health Records (EHR) Incentive Programs will provide incentive payments to eligible professionals and eligible hospitals as they demonstrate adoption, implementation, upgrading, or meaningful use of certified EHR technology. These incentive programs are designed to support providers in this period of Health IT transition and instill the use of EHRs in meaningful ways to help our nation to improve the quality, safety, and efficiency of patient health care.

This web system is for the Medicare and Medicaid EHR Incentive Programs. Those wanting to take part in the program will use this system to register and participate in the program.

Additional Resources: For User Guides to Registration and Attestation that will show you how to complete these modules, a list of EHR technology that is certified for this program, specification sheets with additional information on each Meaningful Use objective, and other general resources that will help you complete registration and attestation, please visit <u>CMS website</u>

Eligible to Participate - There are two types of groups who can participate in the programs. For detailed information, vist CMS website

Eligible Hospitals

Eligible Professionals (EPs)



# **STEPS**

Enter the EHR Incentive Program *URL* (located at the top of the page) into your web browser

Click **CONTINUE** to start the registration process



To determine your eligibility, click on the **CMS website** 

For a list of Eligible Professionals (EPs), click on the next to Eligible Professionals

## **Step I - Continued**

Once you have clicked on the 🛃 you will be presented with a list of professionals who are eligible to participate in the program.



Welcome to the Medicare & Medicaid EHR Incentive Program Registration & Attestation System

#### About This Site

The Medicare and Medicaid Electronic Health Records (EHR) Incentive Programs will provide incentive payments to eligible professionals and eligible hospitals as they demonstrate adoption, implementation, upgrading, or meaningful use of certified EHR technology. These incentive programs are designed to support providers in this period of Health IT transition and instill the use of EHRs in meaningful ways to help our nation to improve the quality, safety, and efficiency of patient health care.

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**Eligible to Participate** - There are two types of groups who can participate in the programs. For detailed information, visit <u>CMS website</u>.

#### Eligible Hospitals

#### Eligible Professionals (EPs)

Medicare EPs include:

- Doctors of Medicine or Osteopathy
- Doctors of Dental Surgery or Dental Medicine
- Doctors of Podiatric Medicine
- Doctors of Optometry
- · Chiropractors

Medicaid EPs include:

- Physicians
- Nurse Practitioners
- Certified Nurse Midwife
- Dentists
- Physicians Assistants who practice in a Federally Qualified Health Center (FQHC) or Rural Health Center (RHC) that is led by a Physician Assistant

#### Further, Medicaid EPs must also:

Have a minimum of 30% Medicaid patient volume (20% minimum for pediatricians), OR

Practice predominantly in a FQHC or RHC and have at least 30% patient volume to needy individuals

**NOTE:** *EPs may NOT be hospital-based. This is defined as any provider who furnishes 90% or more of their services in a hospital setting (inpatient or emergency room).* 



# TIP

*Eligible Professionals (EPs) may not be hospital based. This is defined as EPs seeing 90% or more of their Medicare covered services in:* 

- Hospital Inpatient setting (Place of service 21)
- Emergency Department setting (Place of service 23)

#### Medicare & Medicaid EHR Incentive Program User Guide - Page 4

# STEPS

Review the list of Eligible Professionals (EPs)

#### Click **CONTINUE**

to start the registration process

FOR MEDICARE ELIGIBLE PROFESSIONALS

# https://ehrincentives.cms.gov

# Step 2 – Login

Review the Login Instructions for Eligible Professionals.

# Medicare & Medicaid EHR Incentive Program Registration and Attestation System

#### Login

#### Login Instructions

#### (\*) Red asterisk indicates a required field.

#### Eligible Professionals (EP)

- If you are an EP, you must have an active National Provider Identifier (NPI) and have a National Plan and Provider Enumeration System (NPPES) web user account. Use your NPPES user ID and password to log into this system.
- If you are an EP who does not have an NPI and/or an NPPES web user account, navigate to <u>NPPES</u> to apply for an NPI and/or create an NPPES web user account.

#### Eligible Hospitals

- If you are an Eligible Hospital, you must have an active NPI. If you do not have an NPI, apply for an NPI in <u>NPPES</u>
- Users working on behalf of an Eligible Hospital(s) must have an Identity and Access Management system (I&A) web user account (User ID/Password) and be associated to an organization NPI. If you are working on behalf of an Eligible Hospital(s) and do not have an I&A web user account, <u>Create a Login</u> in the I&A System.

#### Account Management

- If you are an existing user and need to reset your password, visit the I&A System.
- If you are having issues with your User ID/Password and are unable to log in, please contact the EHR Incentive Program Information Center at 888-734-6433 / TTY: 888-734-6563.

WARNING: Only authorized registered users have rights to access the Medicare & Medicaid EHR Incentive Program Registration & Attestation System. Unauthorized access to this system is forbidden and will be prosecuted by law. By accessing this system users are subject to monitoring by system personnel. Anyone using this system expressly consents to monitoring and is advised that if such monitoring reveals possible evidence of criminal activity, system personnel may provide the evidence of such monitoring to law enforcement officials.

* User ID:	Jane Doe	]		
* Password:	••••			
			-	

# STEPS

Enter your National Plan and Provider Enumeration System (NPPES) web user account, user ID and password to log into the registration system.

Click LOG IN

**IPS** 

Contact the NPPES Help Desk if you cannot remember your password. (800) 465-3203 or send an email to customerservice@ npienumerator.com

To locate your NPI number, visit: https://nppes.cms.hhs.gov/NPPES/NPIRegistryHome.do

*User name and password are case sensitive* 

FOR MEDICARE ELIGIBLE PROFESSIONALS

## Step 3 – Welcome

If your login was successful you will receive the "Welcome Screen".



#### Medicare & Medicaid EHR Incentive Program Registration and Attestation System

Home | Help🖵 | Log Out

Home Registration Attestation Status Account Management Welcome Jane Doe Last Successful Login: 12/07/2010 | Unsuccessful Login Attempts: 0 Notifications Welcome to the Medicare & Medicaid EHR Incentive Program Registration & Attestation System For Medicare EHR incentive program participants, you will need to demonstrate meaningful use of certified EHR technology. For Medicaid EHR incentive program participants, you will need to demonstrate adoption, implementation, upgrading, or meaningful use of certified EHR technology in your first year and demonstrate meaningful use for the remaining years in the program. Attestation for Medicaid occurs through your State Medicaid Agency. Instructions Select any tab to continue Registration Tab Please select the Registration tab above to perform any of the following actions: · Register in the Incentive Payment Program Continue Incomplete Registration · Modify Existing Registration · Resubmit a Registration that was previously deemed ineligible Reactivate a Registration Switch Incentive Programs (Medicare/Medicaid) Switch Medicaid State

Cancel participation in the Incentive Program

#### Attestation Tab

Please select the Attestation tab above to perform any of the following actions:

Medicare

- Attest for the Incentive Program
- Continue Incomplete Attestation
- Modify Existing Attestation
- Discontinue Attestation

Note: Attestation for the Medicaid incentive program occurs at the State Medicaid Agency.

#### <u>Status Tab</u>

Please select the Status tab above to perform the following action:

- View current status of your Registration, Attestation, and  ${\sf Payment}(s)$  for the Incentive Program

#### Account Management Tab

Please select the Account Management tab above to perform the following action:

Update your user account information

# Meaningful Use information:

https://www.cms.gov/EHRIncentivePrograms/30\_Meaningful\_Use.asp

# **STEPS**

# Click on the *REGISTRATION TAB* to continue registering for the EHR Incentive Program.



The Welcome screen consists of five tabs to navigate through the registration and attestation process.

- Home
- Registration
- Attestation (available 4/04/2011)
- Status
- Account Management .

## Step 4 – Registration

Follow the registration instructions below.

# Medicare & Medicaid EHR Incentive Program Registration and Attestation System

Home | Help🖵 | Log Out

Home Registration Attestation Status Account Management

# Registrations

#### **Registration Instructions**

Welcome to the Registration Page. ◄

Depending on the current status of your registration, please select one of the following actions:

#### Register

- Register for the EHR Incentive programs
- Continue an incomplete registration

#### Modify

- Modify Existing Registration
- Switch Incentive Programs (Medicare/Medicaid)
- Switch Medicaid State

#### Cancel

Discontinue participation in the Medicare & Medicaid EHR incentive programs

#### Reactivate

· Reactivate a previously canceled registration

#### Resubmit

· Resubmit a registration that was previously deemed ineligible.

#### **Registration Selection**

Identify the desired registration and select the Action you would like to perform. Please note only one Action can be performed at a time on this page.



## **STEPS**

Click on *REGISTER* in the Action column to continue the registration process.

"Resubmit", "Modify", "Cancel" and "Reactivate" are the available Action web links for returning users Only one action can be performed at a time on this page If the user selects the Action web link of "Register" or "Resubmit" they will be directed to the Topics for Registration screen

# Step 5 – Reason for this Registration

Review and follow the registration instructions below.

# Medicare & Medicaid EHR Incentive Program Registration and Attestation System

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Home Registration Attestation Status Account Management

#### Topics for this Registration

Registration ID: 1000001077

#### Reason for Registration

You are an Eligible Professional registering in the incentive program.

You have modified your registration information.

#### **Topics**

START REGISTRATION

The data required for this registration is grouped into topics. In order to complete registration, you must complete ALL of the following topics. Please click on Start Registration or Modify Registration to provide the required information. The system will show checks for item when completed.

Completed	Topics
_	EHR Incentive Program
_	Personal Information
_	Business Address & Phone
Note:	
When all topics are ch	ecked as completed, select the <b>BEGIN SUBMISSION</b> button to submit your

When all topics are checked as completed, select the **BEGIN SUBMISSION** button to submit your registration.

:

BEGIN SUBMISSION 🔊

**STEPS** 

#### Click on START REGISTRATION

to continue with the Topics for this Registration.

Data required for this registration is grouped into three topics. All three must be **completed**  Check marks will appear in the **completed** column to indicate that the topics are complete

i

When all topics are checked completed user can select BEGIN SUBMISSION

# Step 6 – Incentive Program Questionnaire

Review and follow the Incentive Program Questionnaire instructions below.

# Medicare & Medicaid EHR Incentive Program **Registration and Attestation System** Home | Help🖵 | Log Out

Incentive Program (	Questionnaire
(*) Red asterisk indicates a red	
1 0	n to select? For information on the requirements and the differences aid EHR incentive programs visit the CMS Website $ullet$
*Please select your Incentive Medicare Medicai *Please select your Eligible	id APPLY  Note: Medicare EPs cannot receive both Medicare EHI and e-Prescribing incentive payments.
The EHR incentive programs requinformation about certified EHRs,	uire the use of EHR technology certified for this program. For more , visit the <u>CMS Website </u>
*Do you have a certified EHR ○ Yes ④ No	Note: A certified EHR is not required to complete the registration process, but an EHR Certification Number will be

# **STEPS**

**Select Medicare and** click on APPLY

**Select your Eligible Professional Type.** 

Click Yes or No at 'do you have a certified EHR?' If yes, enter the EHR Certification Number if you have it. The number will be required at Attestation, but is not required at **Registration.** 

Click SAVE AND **CONTINUE** 

TIPS

For the certified health IT product list visit; http://healthit.hhs.gov/CHPL

Follow the instructions on the website to locate your CMS EHR Certification Number Certification numbers are assigned by the Office of the National Coordinator

You must enter your certification number when Attesting for the EHR Incentive Program

#### **REGISTRATION USER GUIDE** FOR MEDICARE ELIGIBLE PROFESSIONALS

https://ehrincentives.cms.gov

# **Step 7 – Personal Information**

Follow the instructions below regarding your personal information.

# Medicare & Medicaid EHR Incentive Program Registration and Attestation System

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Name							
First Name: Jane						-	
Middle Name:							
Last Name: Doe							
Suffix:							
Identifiers							
(*) Red asterisk indicates a required field.							
Please note, the tax identification number (TIN)	) captured below w	III receive the E	HK Ince	itive payn	ient.		
Social Security Number (SSN): XXX-XX-24	154 (SSN)						
National Provider Number (NPI): 12345678	19						
*Payee TIN Type: SSN 🗧 APPLY							
	/						
PREVIOUS PAGE SAVE AND CONTINUE							
	(*) Red asterisk indie	antos n konuikod fi	ald				
<b>↑</b>	Please note, the tax id			tured below	will receiv	ve the EHF	l incentive
				SSN)			
	Social Security Numb	er (SSN): XXX-	XX-3458 (				
	Social Security Numb National Provider Nu						
	_		456789	◀			
	National Provider Nu	mber (NPI): 123 EIN + AP	456789	-	•	IPPLY 🔯	-
	National Provider Nu *Payee TIN Type:	mber (NPI): 123	1456789		•	APPLY 🛛	•

# **STEPS**

Select where your payment will go in the Payee TIN Type.

#### Click APPLY

SSN Payee TIN Type indicates that the provider receives the payment.

> EIN Payee TIN Type indicates the group receives the payment.(Choose Group Name if selecting EIN).

#### Click APPLY

Enter Group Payee NPI

Click SAVE AND CONTINUE

The EP can only receive the payment themselves if they have not reassigned all of their Medicare benefits to another entity in PECOS.

**TIPS** 

Medicare EPs can elect to have their payment go to another entity by selecting Payee TIN Type of EIN. (Choosing this option will activate a list of entities list that the EP reassigned Medicare benefits to in PECOS

:

# Step 8 – Business Address and Phone

Be sure to complete all requested information.

# Medicare & Medicaid EHR Incentive Program Registration and Attestation System

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Home Registration Attestation Status Account Management

#### Business Address & Phone

#### (\*) Red asterisk indicates a required field.

The address provided below will be posted on the EHR incentive program website once you receive payment to show participation in the Medicare EHR incentive program. Please note that the business address listed is the practice location established in NPPES. Updates made to the business address and phone number, will not update the business address and phone number on file in NPPES. To update your business address associated to your NPI, please make your changes in NPPES.

*Address Line 1:	7500 Security Blvd
Address Line 2:	
*City:	Baltimore
*State:	Maryland \$
*ZIP+4:	21244 - 1849
*Phone Number (123) 123-4567:	(410) 786-1000 Ext:
*E-mail Address:	nichole.davick@cms.hhs.gov
*Confirm E-mail Address:	nichole.davick@cms.hhs.gov
PREVIOUS PAGE	AVE AND CONTINUE

# **STEPS**

Review the Business Address & Phone information and revise if applicable.

Enter your e-mail address and confirm the e-mail address.

Click SAVE AND CONTINUE

TIPS

Data on this page is pulled from the provider's practice location stored in NPPES

Address and Phone number can be changed. However, the data is not sent back to NPPES

This is the information that will be posted on the EHR Incentive Program website once you receive payment The business address cannot be a P.O. Box address.

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# **Step 9 – Topics for this Registration**

Be sure to complete all the topics below.

# Medicare & Medicaid EHR Incentive Program Registration and Attestation System

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	Registration
5	Professional registering in the incentive program.
ou have decided to	resubmit your registration information.
opics	
e required informat	following topics. Please click on Start Registration or Modify Registration to provide tion. The system will show checks for item when completed. <b>Topics</b>
	tion. The system will show checks for item when completed.
ompleted	tion. The system will show checks for item when completed. Topics
ompleted	tion. The system will show checks for item when completed. Topics EHR Incentive Program
ompleted <u> <u> </u> <u> </u> <u> </u></u>	tion. The system will show checks for item when completed.  Topics  EHR Incentive Program  Personal Information

# STEPS

Click on **BEGIN SUBMISSION** to continue the registration process.



Check marks indicate that the topics are **completed** 

# Step 10 - Verify Registration

Be sure to verify all your personal information.

# Registration and Attestation System

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# STEPS

Review your registration information for accuracy and click *SUBMIT* to continue.



**PREVIOUS PAGE** 

SUBMIT 🔊

Click on PREVIOUS PAGE to revise your information. The topics for registration screen presents then click on MODIFY to modify your registration.

## **Step II – Registration Disclaimer**

Be sure to read the entire disclaimer.

#### Medicare & Medicaid EHR Incentive Program Registration and Attestation System

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#### **Registration Disclaimer**

#### **General Notice**

NOTICE: Any person who knowingly files a statement of claim containing any misrepresentation or any false, incomplete or misleading information may be guilty of a criminal act punishable under law and may be subject to civil penalties.

#### Accept, Agree and Submit

I certify that the foregoing information is true, accurate, and complete. I understand that the Medicare/Medicaid EHR Incentive Program payment I requested will be paid from Federal funds, that by filing this registration I am submitting a claim for Federal funds, and that the use of any false claims, statements, or documents, or the concealment of a material fact used to obtain a Medicare/Medicaid EHR Incentive Program payment, may be prosecuted under applicable Federal or State criminal laws and may also be subject to civil penalties.

I hereby agree to keep such records as are necessary to demonstrate that I met all Medicare/Medicaid EHR Incentive Program requirements and to furnish those records to the Medicaid State Agency, Department of Health and Human Services, or contractor acting on their behalf.

No Medicare/Medicaid EHR Incentive Program payment may be paid unless this registration form is completed and accepted as required by existing law and regulations (42 CFR 495.10).

NOTICE: Anyone who misrepresents or falsifies essential information to receive payment from Federal funds requested by this form may upon conviction be subject to fine and imprisonment under applicable Federal laws.

ROUTINE USE(S): Information from this Medicare/Medicaid EHR Incentive Program registration form and subsequently submitted information and documents may be given to the Internal Revenue Service, private collection agencies, and consumer reporting agencies in connection with recoupment of any overpayment made and to Congressional Offices in response to inquiries made at the request of the person to whom a record pertains. Appropriate disclosures may be made to other federal, state, local, foreign government agencies, private business entities, and individual providers of care, on matters relating to entitlement, fraud, program abuse, program integrity, and civil and criminal litigation related to the operation of the Medicare/Medicaid EHR Incentive Program .

DISCLOSURES: Voluntary; however, failure to provide information will result in delay in payment or may result in denial of EHR Incentive Payment. With the one exception discussed below, there are no penalties under these programs for refusing to supply information. However, failure to furnish information on this registration form will prevent EHR Incentive Payment from being issued. Failure to furnish subsequently requested information or documents will result in the issuance of an overpayment demand letter followed by recoupment procedures.

It is mandatory that you tell us if you believe you have been overpaid under the Medicare/Medicaid EHR Incentive Program. The Patient Protection and Affordable Care Act, Section 6402, Section 1128J, provides penalties for withholding this information.



TIP

If DISAGREE is chosen, the user is directed to the Registration Instructions Page. To restart the process, click MODIFY in the Action column of the Registration Instructions Page

# STEPS

Read the disclaimer and click on *AGREE* or *DISAGREE* at the bottom of the page.

# Step 12 – Submission Receipt (Successful Submission)

Confirm that your registration was completed successfully.

INCENTIVE PROGRAM	Medicare & Medicaid EHR Incentive Program Registration and Attestation System	STEPS
	Home   Help 🗁   Log Out	SIEFS
		This completes your
	Home Registration Attestation Status Account Management	• /
Submission	Receipt	registration.
		<b>PRINT</b> this page for
		your records. You wi
Successful S	Submission	not receive an email
You have successfu	Ily registered for the EHR Incentive Payment Program.	confirmation from th
IMPORTANT! Please	note:	registration.
• You must submit y	our Attestation information to qualify for your EHR Incentive Payment	registration
incentive payment	etween Medicare and Medicaid as many times as necessary prior to receiving an . Once a payment is received you may also switch between Medicare and Medicaid once s but only once for the entire program.	
You should print the second seco	nis page for your records	
Registration	Tracking Information       000001063	
Name: Jane Doe		
Submitted Date:	12/07/2010	
Reason(s) for Sub	mission:	
<ul> <li>You are an Eligible</li> </ul>	Professional registering in the incentive program.	
You have modified	your registration information.	
<b></b>		
	You must submit your Attestation information to	
TIP	<i>qualify for the EHR incentive payment</i>	
	(Attestation module will be available in April).	

# Step 13 – Submission Receipt (Failed Submission)



Medicare & Medicaid EHR Incentive Program Registration and Attestation System

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	Your Registration for the EHR Incentive Payment Program has not been accepted. Please read the instructions below.
•	The Medicare enrollment in PECOS associated with this registration is not approved. This registration will remain in an Issue Pending status until the issue with the enrollment has been addressed. Please naviga to the PECOS website to validate your enrollment status.
	your Medicare Enrollments in PECOS. This registration will remain in an Issue Pending status until the issue has been addressed. You may visit PECOS ☐ to view or update your Medicare enrollment information.
	Registration ID: 1000000703
	Registration ID: 100000703
	Registration ID: 1000000703 Name: Jane Doe

STEPS

Your registration has failed.

Read the instructions on the screen and contact the appropriate department to correct your information.

**PRINT** the receipt for your records

The following are reasons that a submission failed with contact information:

#### **Reason(s) for Rejected status:**

• Death Master File (DMF) (Medicare/Medicaid) validation failed – The provider's Legal Name and Social Security Number are on the Social Security Administration's DMF. Contact Social Security office, (800) 772-1213 / TTY (800)325-0778.

#### **Reason(s) for Issue Pending status:**

- NPI Status in NPPES is in a Deactivated status. Contact the NPPES Help Desk for assistance. Visit; *https://nppes.cms.hhs.gov/NPPES/Welcome.do* (800) 465-3203 / TTY (800) 692-2326
- Enrollment Status in PECOS The Medicare enrollment in PECOS associated with this registration is not in an Approved status. Contact PECOS for help. Visit; https://pecos.cms.hhs.gov/, (866)484-8049 / TTY (866)523-4759
- OIG Exclusions in PECOS OIG Exclusions are associated with this provider's Medicare enrollment in PECOS. Contact PECOS for help. Visit; *https://pecos.cms.hhs.gov/*, (866)484-8049 / TTY (866) 523-4759
- Hospital-based Professional You have been identified as a Hospital-based Eligible Professional in the CMS National Level Repository (NLR). A Hospital-based Professional is defined as one who furnishes ninety percent (90%) or more of his/ her allowed services in an inpatient hospital setting. This year you are not eligible to participate in the EHR incentive program.



If any of the system validations fail, the registration will be set to a status of 'Rejected' or 'Issue Pending'.

A registration ID number will be assigned to your submission

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## Step 13 – Status Summary

Review all current and previous information related to your account.

#### Medicare & Medicaid EHR Incentive Program Registration and Attestation System

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-		Home Regis	stration Attestati		Account Managem
atus Su	immary				
Page Ins	tructions			1	
You have succ	essfully navigated	to the Status Sum	mary page.		
following records to navigate to the Status Detail page, to review all current and historical information related to your registration.           National         Registration					
		Tax Identifier	Provider	Submission	Date Program Type
Action	<u>Name ≑</u>	Tax Identifier	Identifier (NPI)		
Action Select	Name ∻ Jane Doe	XXX-XX-245 (SSN)	Identifier (NPI)		

**STEPS** Click the *STATUS* tab

to view registration summary.



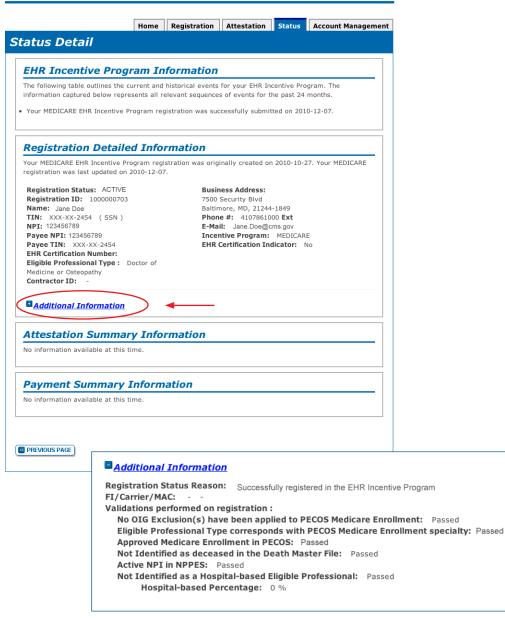
Click Select in the Action Column to view detail.

#### Step 13 – Status Detail

Review the details of your registration process.

#### Medicare & Medicaid EHR Incentive Program Registration and Attestation System

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# **STEPS**

Registration details appear in the body of the screen.

# Click ADDITIONAL

for, the registration status reason, Fiscal Intermediary (FI)/ Carrier/Medicare Administrative Contractor (MAC) and validations performed on registration.



**TIPS** *read ACTI validations* 

Registration status will read ACTIVE when all validations pass. Other registration statuses are, ISSUE PENDING, IN PROGRESS and REJECTED. The status reason is listed on the Additional Information page. FOR MEDICARE ELIGIBLE PROFESSIONALS

# https://ehrincentives.cms.gov

# Have Questions?

There are many resources available to you.

# Medicare & Medicaid EHR Incentive Program Registration and Attestation System Home Help: Log Out

Help provides additional guidance to users for Medicare & Medicaid EHR Incentive Program Registration & Attestation process. Help is broken up into the following sections.

#### About Registration & Attestation System

Presents an overview of the system, processes, and benefits.

#### How to get Access to the Registration & Attestation System

Presents summary information on accessing Internet-based Registration & Attestation System.

#### User Accounts

Presents additional information regarding account information.

#### Accessibility

Presents information about the accessibility and compatibility features of Internet-based Registration & Attestation System.

#### Frequently Asked Questions (FAQs)

Presents a list of common questions and their answers regarding the use of Internet-based Registration & Attestation System and the Medicare\Medicaid registration and attestation process.

#### **Glossary**

Presents Medicare\Medicaid EHR terms and definitions.

#### Contact Information

Presents a list of contact information for Internet-based Registration & Attestation System user account issues.

# **STEPS**

Click on the *HELP LINK* which is located on every screen.

#### Resources

Contact the EHR Information Center Help Desk for Questions concerning registration, (888) 734-6433 / TTY: (888) 734-6563

Hours of operation: Monday-Friday 8:30 a.m. – 4:30 p.m. in all time zones (except on Federal holidays)

> NPPES Help Desk for assistance. Visit; https://nppes.cms.hhs.gov/NPPES/Welcome.do (800) 465-3203 / TTY (800) 692-2326

> > PECOS Help Desk for assistance. Visit; https://pecos.cms.hhs.gov/ (866)484-8049 / TTY (866)523-4759



TIP EHR Incentive Program; visit http://www.cms.gov/EHRIncentivePrograms/

#### **REGISTRATION USER GUIDE** FOR MEDICARE ELIGIBLE PROFESSIONALS

https://ehrincentives.cms.gov

# **Acronym Translation**

CMS	Centers for Medicare & Medicaid Services
DMF	Social Security Death Master File
EH	Eligible Hospital
EHR	Electronic Health Record
EIN	Employer's Identification Number
EP	Eligible Professional
FI	Fiscal Intermediary
FQHC	Federally Qualified Health Center
I&A	Identification & Authentication System
IDR	Integrated Data Repository
LBN	Legal Business Name
MAC	Medicare Administrative Contractor
MAO	Medicare Advantage Organization
NPI	National Provider Identifier
NPPES	National Plan and Provider Enumeration System
NLR	National Level Repository
OIC	Office of the Inspector General
PECOS	Provider Enrollment, Chain and Ownership System
RHC	Rural Health Center
SSN	Social Security Number
TIN	Tax Identification Number

ACRONYMS

Register for CMS Electronic Health Record Incentives

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